**Appendix 3 – CATERING SERVICES**

**(as described under section B.2c of the Tender File)**

**Please complete all cells framed in red**

|  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- |
| **CATERING** | **Price in Euros** | | | | | |
| **Coffee break**  *(per person / per break)*  **VAT exc. ▼** | **Coffee break**  *(per person / per break)*  **VAT inc. ▼** | **Lunch** *(per person / per meal)*  **VAT exc. ▼** | **Lunch** *(per person / per meal)*  **VAT inc. ▼** | **Dinner** *(per person / per meal)*  **VAT exc. ▼** | **Dinner** *(per person / per meal)*  **VAT inc. ▼** |
| **Medium scale meetings**  **(20-60 participants)** ► |  |  |  |  |  |  |
| **Larger scale meetings**  **(60-100 participants)** ► |  |  |  |  |  |  |
| **Handling fee for catering services**  ► |  |  |  |  |  |  |