**T2 – ROMACT MUNICIPALITY CAPACITY ASSESSMENT TEMPLATE**

Please use this table to assess the capacities of the municipality.

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| **ROMACT Municipality Capacity Assessment Template** | | | |
| EDUCATION | Did the municipality carry out any school infrastructure improvement project in the last 3 years? | YES/NO |  |
| *If YES did it receive EU funding?* | YES/NO |  |
| Did the municipality carry out any training for teachers in the last 3 years? | YES/NO |  |
| *If YES did it receive EU funding?* | YES/NO |  |
| How many school mediators are active in the Roma community? | provide a number |  |
| Does the municipality finance any other school support programme for Roma children? | YES/NO |  |
| Which service(s)/department(s) are responsible / competent in this area? | list them |  |
| Can education issues be tackled at local level? | YES/NO |  |
| Does the municipality have the capacity to design and implement education projects? | HIGH/ MEDIUM/ LOW |  |
|  | Are there measures / work plans for the desegregation of the (marginalized) Roma children? | YES/NO |  |

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| **ROMACT Municipality Capacity Assessment Template** | | | | |
| EMPLOYMENT | Did the municipality implement any project to improve skills and employment in the last 3 years? | | YES/NO |  |
| *If YES* | *did it receive EU*  *funding?* | YES/NO |  |
| *did it receive funding from other donors?* | YES/NO |  |
| *who was/is implementing the project?* | |  |
| *how many Roma participate(d)?* | provide an (estimated) number |  |
| Which service(s)/department(s) are responsible / competent in this area? | | list them |  |
| Can these issues be tackled at local level? | | YES/NO |  |
| Does the municipality have the capacity to design and implement employment projects? | | HIGH/ MEDIUM/ LOW |  |

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| **ROMACT Municipality Capacity Assessment Template** | | | | |
| HOUSING | Did the municipality implement any housing project in the last 3 years? | | YES/NO |  |
| *If YES* | *did it apply for funding?* | YES/NO |  |
| *did it receive EU*  *funding?* | YES/NO |  |
| *did it receive funding from other donors?* | YES/NO |  |
| *who was/is implementing the project?* | |  |
| *how many Roma benefit(ed)?* | provide an (estimated) number |  |
| Which service(s)/department(s) are responsible / competent in this area? | | list them |  |
| Can housing issues be tackled at local level? | | YES/NO |  |
| Does the municipality have the capacity to design and implement housing projects? | | HIGH/ MEDIUM/ LOW |  |

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| **ROMACT Municipality Capacity Assessment Template** | | | | |
| HEALTHCARE | Did the municipality implement any healthcare project in/for the Roma community in the last 3 years?\* | | YES/NO |  |
| *If YES* | *did it receive EU*  *funding?* | YES/NO |  |
| *did it receive funding from other donors?* | YES/NO |  |
| *who was/is implementing the project?* | |  |
| *how many Roma benefit(ed)?* | provide an (estimated) number |  |
| How many health mediators are active in the Roma community? | | provide a number |  |
| Which service(s)/department(s) are responsible / competent in this area? | | list them |  |
| Can health issues be tackled at local level? | | YES/NO |  |
| Does the municipality have the capacity to design and implement health projects? | | HIGH/ MEDIUM/ LOW |  |

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| **ROMACT Municipality Capacity Assessment Template** | | | | |
| INCLUSION | Did the municipality carry out any other project promoting equality and social inclusion in the last 3 years? | | YES/NO |  |
| *If YES* | *did it receive EU*  *funding?* | YES/NO |  |
| *did it receive funding from other donors?* | YES/NO |  |
| Which service(s)/department(s) are responsible / competent in this area? | | list them |  |
| Can these issues be tackled at local level? | | YES/NO |  |
| Does the municipality have the capacity to design and implement inclusion projects? | | HIGH/ MEDIUM/ LOW |  |

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| **ROMACT Municipality Capacity Assessment Template** | | | |
| FUNDING | Does the municipality have the capacity to apply and use funding from EU or other donors, including national funds? | HIGH/ MEDIUM/ LOW |  |
| Is the municipality eligible to apply for funding from other donors (SDC/Swiss, EEA/Norway or others)? | YES/NO |  |
| Which service(s)/department(s) are responsible/competent in this area? | list them |  |

**T2A –ROMACT ASSESSMENT OF THE ADMINISTRATIVE CAPACITY TEMPLATE**

This form is an annex to the T2 form. Its objective is to collect information on the municipality capacity to manage complexity and a high number of tasks. MANAGEMENT – information is needed to evaluate the capacity to deal with community issues, as well as the available resources and the relationships between the civil servants and the local councillors.

LOGISTICS – the existence of procedures and/or the level of IT development are relevant elements to assess the administrative capacity, especially in crisis situations (such as the COVID-19 pandemic)

HUMAN RESOURCES – these elements are necessary to understand the quality of the human resources, as well as its workload.

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| * .....   Management • ......   * number of mandates of mayor |
| * .....   Logistics • ......   * work procedures (ISO) |
| * .....   Human Resources • ........   * lack of (in the fields of ) |
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